



ARTIST INFORMATION

PACKAGE 2019

March 8, 2019

Hello Artists and Creatives,

Once again as the Arts Coordinator of this year's Hay Days Festival – a regional celebration of music, arts and culture I'm pleased to share this Artist Information Package and invite you to participate in our event which will be hosted by the Rotary Club of Hay River Sunrise, registered under the NWT Societies Act as number 701594.

Our previous festivals have been great successes and the 2019 stage is being set to host another five days of inclusive celebrations that will incorporate more workshops, live musical performances, arts & crafts vendors, community engagement and additional youth & family events.

Mark your calendar for July 2 to 6, 2019 and be sure to invite family and friends to Hay River for a visit – they'll be glad you did!

I have attached our Artist Information Package for your consideration and to encourage you to contact me at arts@haydaysfestival.com with any questions about how we can help you attend our festival.

You can also complete and submit the form online at www.haydaysfestival.com/home/arts .

We encourage you to submit your application no later than April 15, 2019 along with applicable workshop information if you are prepared to instruct. Vendor tables and workshop opportunities for artists will be reviewed as received and there are a limited number of spaces available.

All facilitators will be asked to provide photographs of the completed project for their planned workshops prior to our online website registration opening to the public.

Our committee looks forward to a fantastic schedule of events celebrating music, arts and culture and we hope that you'll join us in the festivities.

Sincerely,

April Glaicar
Arts Coordinator, Hay Days Festival



Rotary Club of Hay River Sunrise
Established July 28, 2001
Service Above Self

P.O. Box 4478
Hay River NT X0E 1G3
arts@haydaysfestival.com



ART, MUSIC, CULTURE WORKSHOP INFO & APPLICATION July 2 – 4, 2019

An important component of Hay Days Festival is our commitment to providing workshops that will share skills, culture and awareness of the arts and music in the South Slave region.

We invite you to facilitate workshops in your chosen art, craft, music or cultural background – for either Children 6 – 11 years old, Youth 12 – 18 years old, Adults 19 and over or Family. The tentative workshop schedule is listed below.

Workshop facilitators will be required to provide all materials for their classes to help us ensure you have what is needed. Material fees will be collected and paid to you after your workshop is completed as will Facilitator fees.

Workshop facilitators will be contacted in advance to submit a description and photograph of the workshop project that will be used on our website and other registration outreach.

We advise that there will be no cash advances or credits with local retailers provided to purchase materials or for Facilitator Fees.

Workshop facilitators will be required to provide a current (no older than 30 days from workshop date) **Canadian Criminal Records Check – Vulnerable Sector** if they will be hosting the children or youth workshops.

Facilitator Fees:

\$500 for full workshop (6 to 9 hours) and may be split over two or three days if required
\$250 for half day workshop (3 to 5 hours) and project should be completed

Number of Participants:

Facilitator is responsible for setting the maximum number of participants.

Time	Tuesday July 2	Wednesday July 3	Thursday July 4
9:00 – 12:00 pm	Child/Youth	Child/Youth	Child/Youth
1:00 – 4:00 pm	Child/Youth	Child/Youth	Child/Youth
6:00 – 9:00 pm	Adult Workshops	Adult Workshops	Adult Workshops



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Tell us about the workshop(s) you would like to facilitate. We will contact you for additional information.

Name of Workshop	
Description of Workshop & Project	
Workshop Facilitator -	
Child –or- Youth –or- Adult:	
Maximum Number of Participants:	
Will you need additional volunteers?	
How many hours will this workshop take to complete the project?	
What tools and materials will you be providing?	
What is the Material Fee per participant?	
Is any preparation required from participants? If yes, please describe	
Are there any health or safety risks to participants? If yes, please describe	
Are there any clothing and footwear restrictions or requirements for participants? If yes, please describe	
Do you have any set up requirements at venue? i.e. running water, power	
How long will your set up take?	



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VENDOR APPLICATION

July 5 – 6, 2019

Artist Information	Please Print Below	
Name:		
Mailing Address:		
Email Address:		
Telephone:		
Website:		
Type of Arts or Crafts you make:		
Have you previously participated in Hay Days Festival – what year(s)?		
Travel for Out of Town Artists **Out of Town Vendor assistance will give first priority to those vendors who are providing workshops	IF you are eligible – you will receive \$250 travel expenses, free accommodations and \$25/per day for food. Travel and food paid at the end of your festival commitments.	
Where will you be travelling from?		
Will you require accommodation? Are you willing to share a double hotel room with another artist?		
Vendor Requirements		
Do you have a portable display or tent?		
Does your display require power?		
Each vendor will be provided with 1 – 3'x6' table, 2 – chairs and basic vinyl table covering. All other display requirements will be your own responsibility.		
Vendor Opportunities	NO FEES	Mark "X"
Friday July 5, 11am – 4pm Downtown business core		
Saturday July 6, 10am – 3pm Territorial Beach Park venue		



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